

## TARGETED STRATEGY PLAN—MCD OUTCOME 14

### INTRODUCTION

The following strategies will be used to target the barriers to achievement of Outcome 14:

1. Target selected schools for documenting attempts to convince parents to attend IEP meetings as measured by MCD progress report data regarding recorded attempts to convince parents to attend the IEP meeting.

This primary strategy has been developed from (a) an analysis of data regarding recorded attempts to convince parents to attend the IEP meeting, and (b) a review of the impact of the District's implementation of particular action steps from the prior year's annual plan.

### PERFORMANCE

The District achieved part A of Outcome 14 with 78.8% parent participation at IEP meetings, 3.8% above the 75% target for June 30, 2006. This was an increase of 4.7% at the end of 2004-2005, and an increase of 50% at the end of 2003-2004.<sup>1</sup> The District did not achieve part B of the outcome which requires evidence to convince parents to attend IEP meetings. Evidence was available in the study conducted by the Office of the Independent Monitor for 80.9% of cases in the sample, less than the 95% required for part B of the outcome,<sup>2</sup> but a slight increase over 79% at the end of 2004-2005.

The results from the first year of a two-year parent survey<sup>3</sup> conducted in 2004-2005 on behalf of the Office of the Independent Monitor, 86% of families attended IEP meetings. Of those 14% that did not attend, 55% were aware that an IEP was held and 45% reported that the school tried to find ways to help them participate in the IEP meeting.

### 2005-2006 ANNUAL PLAN

#### **Data Regarding Parent Participation at IEP Meetings**

A monthly review of the Outcome 14 data on school progress reports by local district and school MCD review teams had a significant impact on maintaining a focus on parent attendance at IEP meetings. The school progress reports did not include data regarding recorded attempts to convince parents to attend the IEP meeting. This weakened the ability of MCD review teams at all levels to maintain a focus on the issue which was independently studied by the Office of the Independent Monitor. The data regarding recorded attempts will be more prevalent in 2006-2007.<sup>4</sup>

Local district staff were also provided school "snapshot" reports that, based on selected outcomes most influenced by schools, categorized schools as *benchmark* (meeting the 2004-05 benchmark), *strategic* (progressing toward the benchmark), and *intensive* (far below the benchmark). Achievement of Outcome

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<sup>1</sup> This outcome was established on June 18, 2004. June 30, 2004 Welligent data showed that 36% of the IEPs did not have any data in this area. Thus, the 50% figure probably represents an underestimate of the percentage of parents of students with disabilities attending their child's IEP meeting.

<sup>2</sup> *Report on the Progress and Effectiveness of the Los Angeles Unified School District's Implementation of the Modified Consent Decree during the 2005-2006 School Year—Part II, Outcome #14: Increased Parent Participation*, Office of the Independent Monitor, Los Angeles Unified School District, August 22, 2006.

<sup>3</sup> *Parent Survey Project: Results from Year One* (PowerPoint presentation), conducted by SRI International for the Office of the Independent Monitor, March 13, 2006.

<sup>4</sup> *Schools for All Children: Modified Consent Decree 2005-2006 Annual Plan, 14.C.5. and 14.C.6.*

14 was included in the report. *Benchmark* schools were identified for local district staff as potential models for *strategic* and *intensive* schools to observe as models for achieving the outcome.<sup>5</sup>

### **Parent Input Survey**

The procedure of offering a *Parent Input Survey* to parents at the conclusion of the IEP meeting for their voluntary completion was not systemically adhered to throughout the District. In order to remedy this issue, the District modified the Welligent system to automatically print a copy of the *Parent Input Survey* whenever page 10 (parent's signature page) is printed, whether individually or with the entire IEP, and modified the IEP form for parents who attended the meeting to certify by signature and date that they received a copy of the survey. The modification occurred in July 2006.

### **CONCLUSION**

Parent attendance at IEP meetings has increased to the level of meeting part A of Outcome 14 at 78.8%. Year 1 of parent survey data conducted under the Office of the Independent Monitor evidenced approximately 10% more parents attending IEP meetings. Part B of the outcome showed only about 2% growth over last year. A strategy to increase documented attempts to convince parents to attend IEP meetings will be necessary to achieve both parts of this outcome during 2006-2007. Reports from Support Unit Administrators and Local District Directors indicated throughout last year that school level MCD progress reports kept school focused on whether they needed to improve in certain outcome areas. This likely contributed to the achievement of part A of the outcome. The progress reports did not include part B data, which will be included on the MCD progress reports for 2006-2007. Target schools proposed in the Targeted Strategy Plan for Outcome 14 will be selected from 2005-2006 part B data.

The District submits this primary strategy—targeting selected schools for documenting attempts to convince parents to attend IEP meetings as measured by data regarding recorded attempts to convince parents to attend the IEP meeting on the 2006-2007 MCD progress reports for the District, local district, and school levels—as the key that will significantly increase LAUSD's opportunity for achieving the second part of Outcome 14. The District's proposed targeted strategy plan for Outcome 14 follows.

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<sup>5</sup> *Schools for All Children: Modified Consent Decree 2005-2006 Annual Plan, 14.C.4.*

**TARGETED STRATEGY PLAN**  
**Key Strategies to Achieve MCD Outcomes**  
**2006-2007**

**Outcome #14: Increased Parent Participation**—The District will increase the rate of parent participation in IEP meetings in the area of attendance to 75%.

95% of the records of IEP meetings in which the parent does not attend will provide evidence of recorded attempts to convince the parent to attend the IEP meeting in accordance with Section 300.345(d) of the IDEA regulations.

<b>14-1</b>	<p><b>STRATEGY:</b> Target selected schools for documenting attempts to convince parents to attend IEP meetings.</p> <p><b>RESOURCE ALLOCATION:</b> No additional cost</p>
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**14-1.1 Target schools for intervention based on data regarding attempts to convince parents to attend the IEP meeting as documented on the Notification to Participate in an Individualized Education Program (IEP) Meeting form and measure achievement through Welligent Outcome 14 part B data.**

**School Target Criteria:** Schools with 75% or more of IEP meetings which parents did not attend having less than three documented attempts to convince parents to attend the IEP meeting.

**Accountable Personnel:**

**Associate Superintendent, Division of Special Education**

- Identify target schools using Welligent data regarding use/non-use of IEP Meeting Notification form.
- Assign Special Education Compliance Specialists as school intervention leads to review school practices and oversee notification form documentation according to District procedures with school administrators responsible for the IEP process, Bridge Coordinators, and classified office staff responsible for Welligent maintenance.
- Include part B data for Outcome 14 on the school MCD progress report.
- Monitor implementation through Local District and school level data.

**Local District Superintendents**

- Collaborate in strategy implementation.

**Target Principals**

- Supervise implementation by responsible school staff by monitoring school level Welligent IEP meeting notification form data and intervening when IEP notification form documentation procedures are not consistently followed.

**Initiation Timeline:** November 2006

**Progress Monitoring:** 3 month intervals

<b>Intervals</b>	<b>Indicators</b>
November 2006	Targeted schools identified by using Welligent data regarding use/non-use of IEP Meeting Notification form. MCD progress reports include part B data for Outcome 14.
October 2006	Outcome 14 part B data for targeted schools.
January 2007	Outcome 14 part B data for targeted schools.
April 2007	Outcome 14 part B data for targeted schools.

<b>14-2</b>	<p><b>STRATEGY:</b> Build edit features in the Welligent IEP system to enforce documentation of attempts to convince parents to attend the IEP meeting.</p> <p><b>RESOURCE ALLOCATON:</b> No additional cost</p>
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**14-2.1** *Build edits in the Welligent IEP system that (1) require school staff to complete the documentation on the Welligent IEP meeting notification form (bottom of the page) for all attempts made to convince the parent to attend the IEP meeting and the parent's response if the parent does not attend the IEP meeting and (2) feed the documented attempts from the Welligent IEP meeting notification form to page 10 of the IEP if a parent (or the student, if 18 or older) has not attended the IEP meeting .*

**Accountable Personnel:**

**Chief Officer, Information Technology Division**

- Oversee Welligent system revisions.

**Chief Information Systems Director, Information Technology Division**

- Identify, test and complete Welligent revisions and safeguards.
- Develop written communication regarding revisions and post for Welligent users.

**Associate Superintendent, Division of Special Education**

- Collaborate with Information Technology Division staff in identifying solutions and revisions.
- Provide technical support from the Special Education Support Units to schools with identified problems related to the new edits.

**Initiation Timeline:** November 2006

**Progress Monitoring:** 3 month intervals

<b>Intervals</b>	<b>Indicators</b>
November 2006	Revisions for Welligent IEP identified. Identified revisions and edits incorporated into Welligent IEP. Tests of revisions and communications for revisions to Welligent users completed. Revisions and edits in Welligent IEP implemented.
January 2007	Outcome 14 part B data reports reviewed for school compliance and identification of problems
April 2007	Outcome 14 part B data reports reviewed for school compliance and identification of problems.